



# Belair Bath and Tennis, Inc.

## Party Agreement

### GENERAL INFORMATION

Name:	Member #:	Event Date:
Email:	# of Guests:	Start Time:
Phone #:	Area Desired:	End Time:

### RESERVATIONS

- At the discretion of the manager based on the number of guests for the various parties, there will be a maximum of 2 parties held simultaneously.
- An adult must contact a manager at least one week in advance to determine the availability of dates and times to schedule the party and reserve one of the two designated areas.
- The two designated areas that can be reserved for parties are:
  - A) the upper picnic area (above baby pool)
  - B) the picnic area behind the diving board and slide
- The designated time slots to reserve a picnic area for a party will be:  
12:00n – 4:00p or 4:30p – 8:30p
- Rain dates are not available for reservation.

### GUEST FEES

The adult scheduling the party is responsible for paying the guest fee for all people attending the party (adults and children), regardless of whether they are swimming or not. The gate guard will have the guest list and check off party guests as they arrive. The manager will confirm the actual number of guests attending on the day of the party and calculate the total guest fees to be paid based on the current guest fee of \$10.00/person.

### RESERVATION FEE

A reservation fee is required to schedule a party and reserve a specific picnic area for a specific day and time slot. The reservation fee is based on the number of guests who are invited to the party.

**NOTE:** The reservation fee does **NOT** cover the guest fees.

See chart below for the breakdown of reservation fees. Seven (7) days notice of party cancellation is required to receive reservation fee refund.

0 – 25 guests: \$25.00

26 – 50 guests: \$50.00

Name:	Member #:	Event Date:
<p><b>My signature below indicates that I have read this form and will take the responsibility to see that these requirements are met.</b></p>		
<ul style="list-style-type: none"> <li>• Parties are limited to fifty (50) guests.</li> <li>• A typed guest list must be submitted to the manager at least one day in advance of the party.</li> <li>• I am responsible for my guests and their actions. Their actions can jeopardize the good standing of my membership.</li> <li>• I will make all guests aware of the club rules.</li> <li>• NO GLASS is allowed. All coolers will be checked upon arrival.</li> <li>• Alcoholic beverages may be consumed only in the picnic areas.</li> <li>• KEGS ARE NOT ALLOWED</li> <li>• No personal music shall be played including DJs, speakers, etc.</li> <li>• I take responsibility for the cleanup of the picnic area; returning all chairs to the deck, bagging all trash and discarding it in the dumpster behind the snack shack.</li> </ul>		
<p><b>Member Signature:</b></p>		
		Date:
<p><b>Club Approval</b></p>		
Manager:		Date: